



City of Rockville
Rockville City Police Department
 Community Enhancement/Code Enforcement Division
 20 Courthouse Square, Suite 205 • Rockville, MD 20850 • 240-314-8330

OFFICE USE ONLY	
Exp. Date:	_____
Application No.:	_____
<input type="checkbox"/> Renewal	<input type="checkbox"/> New
Lead paint verification returned:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Application for License of Rental Single Family Dwellings, Condos, and Townhouses

► **All information requested must be furnished** (please type or print clearly, incomplete or illegible applications will be returned)

PLEASE PRINT CLEARLY OR TYPE	PROPERTY LOCATION		
	NUMBER, STREET, CITY, STATE, & ZIP		
	NAME	MAILING ADDRESS — IF DIFFERENT FROM ABOVE	TELEPHONE NUMBER
TENANT'S NAME	LAST		WORK
	FIRST		HOME
PROPERTY OWNER	LAST		WORK
	FIRST		HOME
AGENT (IF APPLICABLE)	LAST		WORK
	FIRST		HOME

LIST ALL OTHER OCCUPANTS BELOW

RELATIONSHIP

- | | |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |

PRESENT RENT _____ **IS RENT SUBSIDIZED?** YES **NO** **# OF BEDROOMS** _____

PREVIOUS RENT _____ **UTILITIES INCLUDED?** YES **NO**

Property Owner or Agents Signature _____

Date _____ Daytime Phone Number _____

See reverse side for Typical Property State of Maryland Maintenance Code Requirements ►

Application Fee is \$150 Non-Refundable
Payable to: City of Rockville

<p>Lead paint verification form must be returned prior to the issuance of the rental license.</p>
--

Type of Code Requirements to be Checked

1. Every foundation, wall, ceiling, roof, window, floor and exterior door must be reasonably weather-tight, and rodent-proof and kept in good repair. Every inside and outside stairway and porch should be in sound condition, with a secure handrail for three steps or more.
2. Smoke detectors in each sleeping area, basement and on each story.
3. Every plumbing fixture and water and sewer pipe should be in good working order.
4. Every bathroom and kitchen floor should be reasonably waterproof to allow for easy cleaning.
5. Caulking and grouting to be watertight in tubs and showers.
6. All walls, ceilings, interior woodwork, doors and windows should be free of flaking, peeling or loose paint. Only lead-free paint can be used inside.
7. Every utility such as heating units, hot water heaters and electric service should work and be properly installed.
8. Every window that opens shall have screens for protection against mosquitoes, flies and other insects.
9. All outside wood surfaces should be properly painted.
10. Roof construction should resist dampness or water seepage into the house.
11. Every dwelling is to have a safe, unobstructed exit to the outside at ground level.
12. Every bedroom/sleeping area must have an approved size and operable window. The window sill height shall not be greater than forty-four (44) inches from the floor.